**BHAILALBHAI & BHIKHABHAI INSTITUTE OF TECHNOLOGY, V.V.NAGAR (performa C-10)**

**WEEKLY REPORT OF MGSM COORDINATOR**

**Date:-**

**To,**

**THE HEAD OF Civil & APP. MECH DEPARTMENT,**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR.****NO.** | **NAME OF THE PLACE** **(Class Room No., Laboratory, Lobby etc.)** | **CLEANINESS OBSRVED** | **REMARKS, IF ANY** |
| **1** | **202** | **Good/Satisfactory/ Not Acceptable** |  |
| **2** | **203** | **Good/Satisfactory/ Not Acceptable** |  |
| **3** | **234** | **Good/Satisfactory/ Not Acceptable** |  |
| **4** | **Drawing Hall ( FF )** | **Good/Satisfactory/ Not Acceptable** |  |
| **5.** | **Testing Lab** | **Good/Satisfactory/ Not Acceptable** |  |
| **6.** | **Geotech Lab ,** **Staff room** | **Good/Satisfactory/ Not Acceptable** |  |
| **7.** | **HOD Office , CAD LAB** | **Good/Satisfactory/ Not Acceptable** |  |
| **8.** | **Civil HOD Office** | **Good/Satisfactory/ Not Acceptable** |  |
| **9.** | **Staff Room of Civil , Computer Lab** | **Good/Satisfactory/ Not Acceptable** |  |
| **10.** | **Survey Lab** | **Good/Satisfactory/ Not Acceptable** |  |
| **11.** | **Wash Room – 125 , its Lobby** | **Good/Satisfactory/ Not Acceptable** |  |

**(SIGNATURE OF MGSM COORDINATOR, WITH DATE)**

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| Note : | In case of Cleanliness found not-acceptable at any stage, please bring it to the notice of HOD immediately. |